Helen Kiefiuk has been our computer instructor since 1992 and has been in the computer field since 1980. She has developed and presented course materials for Microsoft products from *Introduction* to *Advanced* levels. Helen enjoys the opportunity to pass along years of practical knowledge and application skills to people of all ages and abilities. She teaches *Intro to Computers, Word, Excel, PowerPoint, Publisher, Outlook, Mail Merge, Tables* and *Access.*